

## **HOUSE COMMITTEE MINUTES of 6 January 2018**

**Purpose: To address facility issues with final vote by American Legion Executive Board & membership.**

Meeting began at 1000 hours with Jack Porath officiating. Those in attendance representing their respective organizations: Julie Fox, Lynn Fitzhenry, ary and Maggie Mathews, Sandra Durbin, Sharon Hodge, Matt Marlow, Lynn Fitzhenry, and Lenny Guccione.

OLD BUSINESS/CURRENT FACILITY PROJECTS IMPACTING EVERYONE other than determining the meal calendar for the next month and any other food menu items; PENDING WORK/ISSUES:

- a. Pending: Paint touch-up will be done in the upstairs, some outside, and some downstairs using an expert who is volunteering his time. The painter will do this when he has the time.
- b. Pending: Julie Fox suggested the downstairs walls and ceiling needs to be painted. All present agreed this would be a huge project, but something that is eventually needed.
- c. Pending: Upper hall mirror installation and security bars for the small meeting-room bathroom are pending. Roger Rotter has this for action.
- d. Pending: Outside permanently installed ashtrays (such as that in the rear of the facility) will be installed; one for the upper hall and one for the Lounge smokers. They will be placed in a designated smoking area. Donated by Sam Aleto. ALL (except some smokers) are weary of cigarette butts thrown on the ground.
- e. Pending: New windows for the most upper part of the organization, kitchen window exhaust fan, and stucco work is needed for a total cost of \$5,200. Fund raising is being conducted but the amount collected is not yet known. Roger Rotter has been given the go-ahead for kitchen window exhaust fan. Stucco repair is an issue that first requires some repair to the Capella roof.
- f. Pending: Installation of new router (newly purchased) that is stronger and hopefully will pave the way to cut the AT&T hard line cord depending on finding wireless security for the facility.
- g. Pending: Replacement of the one old, clear window in the poolroom. Waiting on the window company; Sam Aleto tracking this issue.
- h. Needed: Replace the Naugahyde covering of the elbow rails of the middle bar/seating area or replace with wooden such as that installed in the main bar. Foot rails also need tightening. Looking for someone who can manufacture the elbow rails for us.
- i. Needed: Equipment preventative maintenance schedule as well as someone designated to do the maintenance. Properly done, this will save us money in the long run and is not a difficult tasking since it will take about one hour each month.
- j. Needed: Schedule for a work party to clean the facility and to make a decision on the partially completed cabinet in the poolroom; tentatively scheduled for either February 18 or 25.
- k. Discussion was held concerning the normal tax assessment of \$1,000 per year for the resident organizations, in that should this be mandated to Chapter 303 of the Legion Riders should they wish to join us? Vote was taken. Lenny and Jack will discuss the issue with Chapter 303 for eventual decision by the Executive Board.

/s/ Signed 6 Jan 2018

J. R. PORATH

Commander and Recorder