

**Veterans of Foreign Wars
Department of California
Osmond Kelly Ingram Ship Post No. 1774**

Located at:

**8118 University Avenue
La Mesa, CA 91942-5568**

Phone: (619) 469-6064

Mailing Address:

P.O. Box 265

La Mesa, CA 91944-0265



Bylaws

Adopted 12 April 2016

BY LAWS
VETERANS OF FOREIGN WARS OF THE UNITED STATES
OSMOND KELLY INGRAM SHIP POST NO. 1774
12 April 2016

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ARTICLE I
NAME AND LOCATION

- Sec. 1. By virtue of the charted granted, this Post shall be known as OSMOND KELLY INGRAM SHIP Post No. 1774, Veterans of Foreign Wars of the United States; hereafter referred to as Ship.
- Sec. 2. This location of this Ship shall be located in the City of La Mesa, County of San Diego, State of California.

ARTICLE II
SUBORDINATION

- Sec. 1. The supreme power of this association is vested in the National Convention and this Post shall be at all times governed by the Congressional Charter and Bylaws of the Veterans of Foreign Wars of the United States, the Bylaws of the Department of California, orders issued by authority of the National Convention, National Council of Administration, the Commander-in-Chief, the Department Convention, Department Council of Administration and the Commander of the Department of California. For the purposes of this Article and Section, Resolutions adopted by the National Convention are held to be lawful orders.

ARTICLE III
MEETINGS

- Sec. 1. Place: The regular meeting place of this Ship shall be at 8118 University Avenue, La Mesa, California.
- Sec. 2. Time: The regular meetings of this Ship shall be held on the second Tuesday of each month, to be called to order at 6:00 p.m..
- Sec. 3. Quorum: Five members in good standing, to include the officers, shall constitute a quorum for the transaction of business.
- Sec. 4. The Ship may, after at least fourteen (14) days written notice to the Department Commander and the members of the Post (via website, email, regular mail and bulletin board notifications), change its meeting place, appointed day or time upon a majority vote of the members present at a regular or special meeting called for such purpose. Shall the regularly scheduled meeting conflict with a holiday or other special event, the membership shall be notified of the meeting change per the National Bylaws.
- Sec. 5. Special meetings may be called in accordance with the provisions of the National Bylaws.

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ARTICLE IV
MEMBERSHIP

- Sec. 1. Membership in this Ship, eligibility to, application for, acquiring and maintenance of, loss of and discipline shall be in accordance with the provisions of the National Bylaws.
- Sec. 2. There is no admission fee required of the Ship.
- Sec. 3. The dues of this Ship shall never be less than the amount required to cover Department and National dues.

ARTICLE V
OFFICERS

- Sec. 1. Eligibility to, nomination, election or appointment, installation and term of office for all officers shall be in accordance with the provisions of the VFW National Bylaws and Manual of Procedure.
- Sec. 2. By virtue of the charter granted, Officer titles shall be Ship's:

CAPTAIN	TRUSTEE (3 TOTAL; one for term of 3, 2, and 1 year)
EXECUTIVE OFFICER	ADJUTANT
NAVIGATOR	JUDGE ADVOCATE
CHAPLAIN	SURGEON
PAYMASTER	SERVICE OFFICER

- Sec. 3. The duties of all officers shall be those prescribed by National and Department Bylaws, lawful orders as the Ship may direct and as these Bylaws may provide.
- Sec. 4. The duties of all officers shall be those prescribed by National and Department Bylaws, lawful orders as the Ship may direct and as these Bylaws may provide.

ARTICLE VI
COMMITTEES AND DUTIES

- Sec. 1. All committees and their chairperson's, unless otherwise provided, shall be appointed by the Captain as promptly as possible after election to office, and as such shall serve at his or her will and pleasure. Committee chairpersons, unless otherwise provided, shall be appointed by the Captain immediately upon election to office or as promptly as possible after the election. The Paymaster, by virtue of his/her office, shall be the treasurer of all committees handling funds and as such, shall make unobstructed opinions and decisions concerning the same.
- Sec. 2. There are five (5) Standing Committees that shall be:

MEMBERSHIP	YOUTH DEVELOPMENT	HOUSE
BUDDY POPPY	CITIZENSHIP/COMMUNITY SERVICE	

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- Sec. 3. Other Committees shall be as established as the Captain may deem necessary, or as the voting membership shall direct, for the successful functioning of the Ship. The duties of the Committees shall be as reflected or stipulated in the VFW National Bylaws and Manual of Procedure, and as these Bylaws may so direct.
- Sec. 4. (a) The House Committee shall meet monthly and be concerned with all matters related to the facility and its operations. The Committee is responsible and concerned for the security, maintenance, funding, and cleanliness of the facility and personal property. The Committee reviews, recommends, and approves contracts and facility matters that may arise, especially those that have financial impact. Though the Ship does not own the facility but is an occupant, it has an active role since decisions made impact the VFWs membership to include its Auxiliary.
- (b) The Ship's House Committee shall normally be the Captain and the Paymaster in addition to the Ship's members so designated.
- (c) Committee decisions impacting the Ship's resources are not binding but such decisions shall be presented to the Ship's membership for vote, as required, at a regularly scheduled or special meeting as required per the issue itself.
- (d) Policies, procedures, etc., for the House Committee, a Committee that represents and consists of members from the organizations resident in the facility to which the Ship resides, are separately defined in the Standing Rules of American Legion La Mesa Post 282; the organization and facility where the O.K. Ingram Ship Post 1774 resides.

ARTICLE VII
CONTROL OF SUBSIDIARY UNITS

- Sec. 1. Any activity, unit or clubrooms sponsored, conducted or operated by the Ship, incorporated separately from the Ship or unincorporated, shall be at all times under the direct.
- Sec. 2. All funds derived from any of the above shall be in the custody of the Ship's Paymaster.
- Sec. 3. All money, property and assets of every kind as well as all records in connection therewith used, held and owned by any of the above activities is the property of the Ship and must be placed in the care and custody of the Ship's Paymaster.
- Sec. 4. For purposes of this Article, the Veterans of Foreign Wars Auxiliary and the Military Order of the Cootie and its Auxiliary are governed by Articles XI and XII of the National Bylaws and Manual of Procedure of the Veterans of Foreign Wars and their respective Bylaws, Rules, and Regulations.

ARTICLE VIII
EXPENDITURE AND RECEIPT OF FUNDS

- Sec. 1. Expenditure of funds shall be made only after prior authorization by the Ship, as these

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Bylaws may provide, and on proper vouchers drawn by the Paymaster and approved by the Captain. All checks for expenditure of Ship funds shall be numbered in sequence, the number of each check to correspond with the voucher authorizing the same. Receipts, numbered in sequence, will be prepared and recorded so as to track funds received with exception being automated receipts and payments which are reflected in monthly banking statements. All disbursements of Ship funds shall bear the signature of the Paymaster or other person(s) authorized by the Paymaster. Such other authorized person(s) shall also be bonded in accordance with Section 703 of the National Bylaws.

- Sec. 2. The adoption of this Article shall constitute authorization of the Ship for the payment of bills, when and as due, for such as rent, taxes, fees, supplies required for authorized operations, computer and internet, communications, supply order transactions with VFW National Hq and for the established committees, and proper assessments as received from the Veterans of Foreign Wars National Headquarters, the Department of California, and District 1.
- Sec. 3. No other payments or expenditures shall be made unless specifically authorized by the membership at a regularly scheduled meeting or special meeting called for this purpose, or via a membership approved budget that would specifically identify other approved expenditures not included in Article VIII, Section 2, above.

ARTICLE IX
COMPENSATION

- Sec. 1. No compensation shall be paid to any officer or member of this Ship for services rendered except as hereafter may be provided.
- Sec. 2. For services rendered "above and beyond" (as determined and approved by the membership), the Ship may, by majority vote, pay the annual or Life Member dues of the member; if already a Life Member, may authorize the payment for Legacy Life Membership, and/or a Life Membership to the National Home for Children.

ARTICLE X
FUND RAISING PROMOTIONS/SOLICITATIONS

- Sec. 1. This Ship shall not solicit funds or donations or otherwise engage in fund raising activities or projects unless specifically approved by the membership; Buddy Poppy distributions being the exception as these do not require Ship approval. The Ship shall not solicit funds or donations or otherwise engage in fund-raising activities or projects outside the immediate geographical area or community of the Ship.
- Sec. 2. This Ship shall not enter into any agreement with a promoter for the purpose of raising funds.

ARTICLE XI
MISCELLANEOUS

- Sec. 1. Every member shall maintain current with the Adjutant or Paymaster his/her current physical

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and email address by promptly reporting any change of same; the Paymaster shall then correct the address of file via National Hq database if not already done so by the member. The death of members should be immediately reported as well.

- Sec. 2. In all Ship procedure not provided for by the Congressional Charter, Bylaws, Manual of Procedure or these Bylaws, Demeter's Manual shall be the Authority and it shall be the duty of the Judge Advocate, in an advisory way and/or when called upon to do so by the Captain, to advise the proper rule or order.
- Sec. 3. One copy of these Bylaws shall be provided to each elected and appointed officers of the Ship and be permanently posted on the Ship's official website.

ARTICLE XII
SPEECHES

- Sec. 1. No member will be permitted to speak on any one subject (Pro or Con) more than twice; and the first time no longer than five (5) minutes, and the second time no longer than three (3) minutes. The exception shall be a committee report, analyses and recommendations with the goal to improve operations, and to approved visiting guests who have a message to impart.

ARTICLE XIII
AMENDMENTS

- Sec. 1. These Bylaws shall become effective after adoption by this Ship and after review by the Department Commander and the Commander-in-Chief of the Veterans of Foreign Wars of the United States.
- Sec. 2. Unless otherwise provided for, these Bylaws may be amended by a two-thirds vote of the Ship's members present at a stated meeting provided each member had been notified at least twenty (20) days in advance, or submitted in writing at the previous regular meeting, and upon request provided a copy of the proposed amendments. All amendments shall be forwarded through channels and reviewed by the Department Commander and the Commander-in-Chief before becoming effective.
- Sec. 3. Wherever these Bylaws or subsequent amendments may be found to be in conflict with the present or future VFW National Bylaws and Bylaws of the Department, the latter shall prevail and be binding upon this Ship as though written herein.

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These Bylaws were first read at the regularly scheduled business meeting on 8 March 2016 and adopted, subject to the review of the Commander-in-Chief and the Commander of the Department of California, Veterans of Foreign Wars of the United States, on this 12th Day of April 2016 at a regular meeting of the OSMOND K. INGRAM SHIP POST 1774, Veterans of Foreign Wars of the United States, in the City of La Mesa and the County of San Diego, State of California.

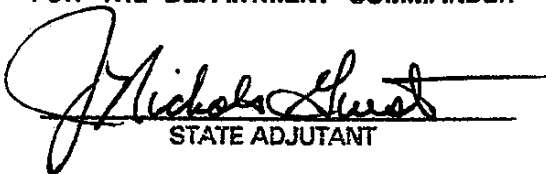
OSMOND K. INGRAM SHIP POST 1774
Veterans of Foreign Wars of the United States

By  Signed: 12 April 2016
JOHN R. PORATH
Captain

OFFICIAL:


By  Signed 12 April 2016
ELMER M. TOLLGAARD
Adjutant

APPROVED 05/24/2016
FOR THE DEPARTMENT COMMANDER


STATE ADJUTANT



REVIEWED APR 16 2016
FOR THE COMMANDER-IN-CHIEF


KEVIN C. JONES
ASSISTANT ADJUTANT GENERAL
BY DAVID E. PROHASKA, DIRECTOR
ADMINISTRATIVE OPERATIONS

Veterans of Foreign Wars

AUG 03 2016

Administrative Operations-GM